

## Instructions Reasoning behind the measures

# Saving energy at Kiel University

According to the government's specifications in the Ordinance on Securing the Energy Supply through Rapid Impact Measures (EnSikuMaV), the CAU is also obliged to implement measures to save energy. These include aspects such as:

- a ban on heating communal areas (foyers, corridors, side rooms),
- switching off water heaters (e.g. continuous-flow heaters, boilers) in offices and sanitary facilities, as well as
- reducing room temperatures to 19 degrees Celsius. As a public-sector employer, Kiel University is responsible for ensuring that no heat is produced by external heaters in working rooms which would cause the maximum temperature to be exceeded.

The following regulations on conscious, energy-saving behaviour must be adhered to in order to help you and to set binding rules for all CAU members:

- The ›warm‹ operating times for buildings are generally restricted to 10 hours from Mon-Fri.
- Whenever you are **not at your desk/workplace**:
  - turn off the lights,
  - close the windows,
  - turn down ventilation systems and close fume cupboards,
  - if technically feasible, switch off all equipment on standby!
- If you are going to **be away for more than 24 hours** (except for weekends and bank holidays), turn the radiator thermostats down to ›1‹.
- When you are in the rooms, set the radiator thermostats to a maximum of ›2.5‹ and keep the doors closed!
- Bringing heaters or heating blankets in to work with you and using them is prohibited!
- Measures must be taken to optimise the use of research equipment, fridges and fume cupboards in laboratories, and wherever possible, synergies must be practiced, even across working groups.
- Check whether it is absolutely necessary to use large energy-intensive equipment (e.g. mass spectrometers, fume cupboards ...), if necessary you can ask for assistance from the department for Technical Operation and Service.
- Plan larger events (conferences, symposia ...) during the warmer seasons, if possible.
- Follow the instructions for correctly airing rooms.
- Turn off the lights in corridors, lecture halls, seminar rooms or practical rooms when you are finished.
- Individuals with disabilities and those of equivalent status, or people with a proven chronic illness who would experience particular difficulties as a result of the reduced room temperatures should contact the Occupational Health and Safety Service with a medical certificate.

Whenever you carry out activities, operate equipment or use rooms, please think about the energy-related impacts your actions have. Please also motivate your colleagues.

As a user of our buildings, you make a considerable contribution towards the success of these measures at our university over the coming winter months!

**Thank you very much for your cooperation!**  
The University Board at Kiel University