



Online lecture, staff and facilities directory for  
Christian-Albrechts-Universität zu Kiel

## Publication of work-related data on UnivIS

Kiel University (CAU) uses the www based (computer supported) information system, UnivIS, to present information on the range of lectures on offer and the university's facilities. It also provides contact details and persons responsible within the facilities. Publication takes place as part of performance of the assigned public tasks. The data entered into UnivIS is usually available worldwide via the internet, whereby the sections containing personal details are handled separately.

The data sets within the section of UnivIS containing staff, facilities and lecture information may **only include work-related data**. This information is listed in detail in the declaration below. The declaration of agreement must be signed by the people involved before any of their data may be published online by UnivIS. This has been agreed upon together with the State representative for data protection (with the President of the Parliament of Schleswig-Holstein) and is provided below to be signed on a voluntary basis.

Please note: worldwide publication of personal-related work data via UnivIS is not completely risk-free in terms of privacy. For example, published data on responsibilities can often easily be connected to other personal information on the employees which either they themselves or others have stored online in a private context (either consciously or unconsciously). These risks should be viewed in light of the university's requirements for transparency and its modern image.

## Declaration of agreement to data being published

Title:	
First name:	
Name:	
Institution:	

I have read and understood the information on publishing work-related data above, and hereby agree to my work details I have given below being published on the university's information system UnivIS, both worldwide on the internet and in the printed staff and lecture directory:

- My first and surname
- My title(s)
- My work address incl. street, number, room, postcode and place
- My work telephone number
- My work fax number
- My work pager or mobile phone number
- My work e-mail address
- www address (URL) for my work homepage
- Details of the work positions I am involved in within CAU institutes and facilities associated with the CAU
- Details of the lectures I supervise and co-supervise within the range on offer at the CAU

\_\_\_\_\_  
Place

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature