

# What to do if **Employees test** positive from a self-administered PoC antigen test or a rapid test at a testing station

## 1. Information

Inform your supervisor immediately by e-mail or telephone, and inform the corona crisis management team under [corona@uni-kiel.de](mailto:corona@uni-kiel.de).

- Have the documentation about your days of attendance over the past 14 days digitally available.
- Remember any work materials you need in order to work from home, in case you need to go into quarantine without symptoms.

## 2. Isolation at home

If you test positive from a rapid test you are a suspected case and must immediately make your way directly home for isolation/quarantine.

- While isolated at home you must protect yourself and other members of your household. Avoid physical contact, keep your distance and apply the rules of hygiene.
- You can find additional rules on what to do when isolating at home here: [www.uni-kiel.de/en/coronavirus/corona-rapid-test](http://www.uni-kiel.de/en/coronavirus/corona-rapid-test)

## 3. PCR-Test

You may leave your home once and only in order to conduct a PCR test when under quarantine. You are obliged to conduct this test to verify the result of the rapid test. Do not turn up to a test appointment without registering beforehand.

The following applies for your journey to and from the PCR test:

- Continuously wear a surgical mask or FFP2 mask.
- Do not use public transport to travel to or from the PCR test.
- You must take the most direct route without any stops.

**Where?** Contact your GP by telephone to arrange a swab for a PCR test. You can also contact your local health authority and let them know that you have tested positive from a rapid test. You can usually contact them by e-mail. Your GP or health authority will refer you to a PCR testing station. In accordance with **Section 4b of the Coronavirus Testing Ordinance** you are entitled to one of these tests for free.

Some private service providers offer PCR tests for a fee. This is generally only relevant for people who need to provide a negative PCR test for upcoming travel reasons.

## 4. If your PCR test is positive, you must inform the university immediately.

- If you have an asymptomatic corona infection, you are obliged to continue to work, providing this is possible when in isolation (e.g. from home).
- If you have symptoms, you can get a certificate of incapacity to work (Arbeitsunfähigkeitsbescheinigung) and take sick leave.
- Follow the **"reporting trail for lab-confirmed coronavirus infections"**