

Regulations for the recognition and revocation of student associations at Kiel University

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Based on Section 72 (1) of the Higher Education Act (HSG) of 28 February 2007 in the version of the publication of 29 March 2007 (GVOBl. Schl.-H. S. 184) the following Regulations for the recognition and disqualification of student associations have been adopted by Kiel University following the University Board's resolution of 26.08.2014:

Section 1 - General / student associations at Kiel University

- (1) Student associations under the terms of these Regulations are, regardless of their legal form, any groups of students at Kiel University, composed of a majority of natural persons who have voluntarily united for a common purpose and for a longer period of time, and agreed to organised decision-making processes.
- (2) Every student at Kiel University has the unrestricted right under current law to form and join student associations.
- (3) Kiel University (CAU) supports student associations, which are organised under private law (also known as "student groups"), that are established to pursue the interests acc. to Section 72 (2) HSG in the execution of their tasks.
- (4) On application, a group of students at Kiel University may be recognised as a student association under the terms of these Regulations by the University Board, which is supported by the Central Administration in all matters relating to student associations, provided the conditions listed in the following paragraphs are met.
- (5) Recognition as a student association is associated with the rights and obligations of student associations laid down in this document. The student association shall have no further recourse to legal, financial or social support by Kiel University.
- (6) Recognition does not constitute agreement on the part of Kiel University with the aims or objectives of the student association and its activities.

Section 2 - Recognition as a student association

- (1) On application, an association may be recognised as a student association in accordance with these Regulations if its members are students at Kiel University ("Application for recognition as a student association", see Annex 1). The aim and purpose of the student association must be compatible with the constitution of Kiel University and with the superior law.
- (2) An application for recognition can only be made if the student association consists of at least seven individuals who are registered regular students at Kiel University at the time of application. As a student body, the association must include an executive committee

and a general meeting. The executive committee shall consist of the chairperson and two committee members (officers). There shall also be two treasurers.

- (3) The chairperson of the association must submit the application, signed by at least one other committee member, to the University Board in writing. The application must be accompanied by the statutes of the student association, signed by at least seven members ("Model Statutes for Student Associations", see Annex 2). Furthermore, the application must include the number of ordinary members as well as the names, addresses and registration numbers, telephone numbers and e-mail addresses of the committee members.
- (4) The name of the association must bear no resemblance at all to the names of any other associations. The submitted statutes will be checked for compatibility with the constitution of Kiel University and the superior law. The application for recognition must also be accompanied by the minutes of the inaugural meeting, which must be signed by all of the members present.
- (5) The decision for recognition will be made by the Legal Affairs department of the University Board as part of their legal supervision over the student body. Written notification of the decision will be passed on to the chairperson(s) of the student association. Recognition will be given for one semester.
- (6) Every student association will be given a registration number in the format 245/1 no. xyz.
- (7) Recognition may be refused. In particular, it will be refused if
 - a. the ordinary members of the group are not exclusively or if the majority are not students at Kiel University,
 - b. recognition would conflict with the fulfilment of the tasks of the student body as per Section 72 (2) HSG or the fulfilment of the task of the university as per Section 3 HSG,
 - c. the group consists of fewer than 7 individuals,
 - d. the statutes or the behaviour of the members are in violation of the legal structure, or are not compatible with orderly teaching and research activities.
- (8) Should the student association be recognised and any facts then come to light that are in conflict with the recognition of the student association, then it may be revoked.

Section 3 - Re-registration of recognised student associations

- (1) Recognised student associations must report back by 15 May and 15 November of the current year. This shall automatically extend the registration by the current semester ("Re-registration of a student association", see Annex 3). If the association fails to report back in time, the student association cannot be recognised for the current semester.
- (2) Any changes to the statutes or contact details are to be made known to the Management of the University Board division (Stabsstelle Geschäftsführung Präsidium, GFa), including any that occur outside the deadlines for the report.

Section 4 - Rights and obligations of student associations

- (1) Official recognition entitles student associations to utilise designated facilities of Kiel University in accordance with the available capacities and under the terms of the university's internal terms of provision and use. The student association will look after Kiel University's property during the course of its activities, and ensure that no damage is caused during use. Costs for special cleaning, security staff and above-average auxiliary costs (electricity, water, waste water) incurred by the use of the university premises will be paid by the student associations.
- (2) Student associations may use the following Computing Centre facilities at no extra charge:
 - a. own domains in the format xyz-hsg.uni-kiel.de for websites,
 - b. e-mail addresses in the format funktion@xyz-hsg.uni-kiel.de (e.g. info@xyz-hsg.uni-kiel.de, but not name@...),
 - c. own mailing lists and
 - d. web hosting.

The Computing Centre may limit resource allocations if necessary, and shall determine the technical realisation. For domains, the suffix "-hsg" or "-Hochschulgruppe" is to be used to clarify that the group in question is a student group. To this end, the student association will provide the Computing Centre with the details of a designated technical contact person(s) for the IT services being utilised. The Computing Centre must be able to get in touch with this person quickly and easily in the event of any queries or problems.

Circular e-mails under the terms of the "Rules of Kiel University for sending circular e-mails" are only permitted if the sender is an institution at Kiel University, and as such uses an e-mail address in the above format.

- (3) The names of the student associations are listed on Kiel University's website. A link may be set up on the website which connects to the student association, if the recognised student association so wishes.
- (4) No legal rights to the benefits listed in Section 4 are gained from recognition as a student association. Kiel University will only grant these benefits if and as possible.

Section 5 - Revocation of recognition as a student association

- (1) A student association loses its status and any associated rights when its recognition is revoked.
- (2) Recognition as a student association will be revoked if
 - a. this is applied for,
 - b. contrary to Section 3 of these Regulations, it fails to report back unless a good reason is given for this, and re-registration is then promptly effected, or
 - c. the association no longer fulfils the requirements under Section 2 of these Regulations.
- (3) Recognition as student association may be revoked if
 - a. it fails to care for university property when using the university's premises,
 - b. it violates the listed obligations, or
 - c. a good reason exists to do so, in particular if the activities of the student association impair Kiel University's trust in it to such an extent that the university cannot reasonably be expected to continue to recognise said association.
- (4) If recognition of a student association is revoked, then any and all of the objects (e.g. keys) it has been given by Kiel University in association with the recognition are to be returned.
- (5) The Legal Affairs department will make the decision concerning revocation. In the event of difficulties, the University Board will decide after preliminary checks by the Legal Affairs department. The student association in question is to be given a hearing before the decision is made. Written notification of the decision will be passed on to the chairperson(s) of the association.

Section 6 - Liability of the student association

The student association is responsible for any damage to the university and/or a third party which requires compensation, and which is caused by the executive committee, a member of the committee or any other officially appointed representative, that occurs within the course of their duties.

Section 7 - Entry into force

These Regulations come into force on 01.09.2014. They apply to any and all applications submitted after they come into force, or that have already been submitted at the time they come into force but where a decision had not yet been made. Student associations that have been recognised in the past will be informed of these Regulations. The Regulations will apply to them with effect from the next date of re-registration.

Kiel, 1 September 2014

The President

Prof. Dr Lutz Kipp

Attachments:

Annex 1: Application for recognition as a student association (first application)

Annex 2: Model statutes for student associations at Kiel University

Annex 3: Re-registration of a student association